

MINUTES OF THE REGULAR MEETING OF THE  
DURHAM RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
March 9, 2023

The regular meeting of the Board of Directors of the Durham Recreation and Park District was held on Thursday, March 9, 2023 at the Durham Memorial Hall. Chairperson Goepp called the meeting to order at 5:30 pm. Directors Bradley, Headley, Sohnrey were present, Hayes arrived at 5:40pm. Also in attendance: Kelley Parsons-District Manager, Kirsten Cyr-Administrative Manager. Cyr opened the meeting with the Pledge of Allegiance.

**Consent Agenda:**

Bradley made a motion to approve the consent agenda, Payment of February Bills Reg. #1, warrant # 034721-034731; February Bills Reg. # 2, warrant # 034732-034739; February 15 Payroll Registers, warrant # 034752-034774; February Bills Reg. # 3, warrant # 034741-034751; February Bills Reg. # 4, warrant # 034775-034779; February 28 Payroll Register, warrant # 034780-034801.

Approval of refunds and transfer of net revenues to the Tri Counties receipt deposit checking account for February, 2023; check #'s 2397-2400 for \$41,171.13.

Approval of Minutes from February 9, 2023 Regular Board of Directors Meeting, Approval of Program Summaries and Financial reports for: February Cubbies Financial, February ASP Financial, February Yoga Classes-Adult, Tiny Tumblers Financial, Youth Basketball Skills & Drills Financial, Adult Porch Leaner Financial, County and in House Financials for February.

The motion was seconded by Headley and passed 4-0 with, Bradley, Headley, Sohnrey and Goepp all voting in favor, Hayes was absent.

**Public Comment:** None

**Old Business**

1. **Prop 68 Update**-District Manager Parsons let the Board know that we are still on track to receive the playground at the end of March. Parsons also mentioned that the pickle ball bid package is almost complete, we are waiting on the CEQA and deed restriction paperwork from the state and then we can go out to bid.

**Current Business**

1. **Update from Parade & Picnic Attendee**-Andrew Headley said the fundraising is going very well. They have reached \$13,000.00 so far in donations, but he will no more after next week's mtg.
2. **Request Approval of DCWC Annual Easter Egg Hunt**-After some discussion Bradley made the motion to approve the Annual Easter Egg Hunt. Sohnrey seconded and it passed 4-0 with Bradley, Goepp, Sohnrey, Headley all voting in favor and Hayes was absent.
3. **Request Approval of Juneteenth as Holiday for DRPD Full Time Employees**-After some discussion Bradley made the suggestion to have the personnel committee look at the numbers and discuss it then bring it back to the board for next month's board mtg.
4. **Request Approval of Durham Little League Contracts**-After some discussion Bradley made the motion to approve the Durham Little League Contracts. Headley seconded and it passed 5-0 with Bradley, Goepp, Sohnrey, Headley, and Hayes all voting in favor.

5. **Request Approval to Remove and Replace the Memorial Hall Doors**-Headley made the motion to approve the purchase of new doors after receiving a 3<sup>rd</sup> bid with the total not to exceed \$11,000.00. Parsons has the ok to move forward with the purchase after meeting with the facilities committee. Sohnrey seconded and it passed 5-0 with Bradley, Goepp, Hayes, Headley, and Sohnrey all voting in favor.
6. **Request Approval to Remove and Replace ADA Parking Spot Bids**-After some discussion Bradley made the motion to go with the bid from JS Construction for \$11,320.00. Sohnrey seconded and it passed 4-0 with Bradley, Hayes, Sohnrey, Goepp, and Headley abstaining.
7. **Request Approval to Purchase new Pool Covers**-After some discussion Bradley made the motion to approve the purchase of new pool covers with the stipulation of getting a comparison bid, and using ½ from the CSDA Loan and ½ from our budget items. Goepp requested setting up a line item for future big pool item purchases. Sohnrey seconded and it passed 5-0 with Goepp, Bradley, Hayes, Headley and Sohnrey all voting in favor.

#### **Recreation Supervisor's Report**

The board agreed to receive the report as presented.

#### **Recreation Coordinator Report**

The board agreed to receive the report as presented.

#### **Park Supervisor's Report**

The board agreed to accept the report as presented.

#### **District Manager's Report**

The board agreed to accept the report as presented.

#### **Correspondence: None**

#### **Reports from the Board:**

Bradley Requested the live scan report to be ready by 03/21 so he can present it to the Rotary Board.

Headley Said the Live Scan purchase is a good idea for the Park District to Purchase.

Hayes mentioned the basketball home games for next year need to have a good scorekeeper and pay the refs.

Sohnrey Cubbie care is having lots of fun and can't wait to find the leprechaun next week.

Goepp said 7<sup>th</sup> grade basketball games were great to watch.

There being no further business, the meeting was adjourned at **6:35 p.m.**

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Chairman

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Secretary

*Next Regularly Scheduled Board Meeting: April 20, 2023 5:30pm*